

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

NOTICE

WORK SESSION

SEPT. 12, 2013

7:00 o'clock P.M.


Secretary

Sept. 4, 2013

mtg.w.s.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
WORK SESSION AGENDA
SUBJECTS FOR DISCUSSION
SEPT.12, 2013

1. Meeting called to Order.
2. Chairman's remarks in compliance with C.231, PL 1975.
3. Roll Call: Brian Chewcaskie Michael Kasparian
 John DaPuzzo Frank Kelaher
 Christopher DePhillips Marion Plumley
 Kenneth Gabbert Elizabeth Salazer

 Madeline Thumudo Rob Genetelli
 Howard Hurwitz Jeff Zenn, Esq.
 Todd Sherer
4. Chairman's remarks.
5. COMMITTEE:
 - A. FINANCE COMMITTEE – Kenneth Gabbert, Chair
 1. Distribution of Budget Calendar & Preliminary Capital Budget for 2014.
 2. Distribution of Unaudited six month Financial Statement for 2013.
 3. Amendment to the 2013 Annual Budget.
 - B. PERSONNEL COMMITTEE - Christopher DePhillips – Chair
 1. Transfer of Alex Lerch from O&M Helper to Electrician.
 2. Completion of 90 day probationary period for Andrew Agugliaro as IT Technical Advisor.
 3. Promotion of William Eletto from Maintenance Mechanic to Maintenance Supervisor.
 4. Representation Petition filed with N.J. Public Employment Relations Commission.
 5. Salary adjustment for Electrical Supervisor.
 - C. INSURANCE COMMITTEE – Christopher DePhillips – Chair
 - D. OPERATING COMMITTEE – Michael Kasparian - Chair
 1. Plant Operations.
 2. Franklin Lakes Sewer Project.
 - a) Construction Status.

- b) **Amendment of Shared Services Agreement with County of Bergen.**
- c) **Paving of Franklin Avenue.**
- 3. **Oakland sewers.**
- 4. **Grease Collection and Disposal Proposal.**
- 5. **Incinerator Emission Upgrade.**
- 6. **Water Discharge Permit.**
- 7. **I&I Collection System Studies Allendale.**
- 8. **Miscellaneous.**
 - a) **Meter #3.**

E. BUILDINGS & GROUNDS – Frank Kelaher, Chair

F. COUNSEL - Jeffrey Zenn, Esq.

- 1. **Resolution to authorize Chairman to sign First Amended Shared Services Agreement with Bergen County regarding Franklin Lakes Sewers.**

G. ENGINEERS – T&M Assocs. Keith Henderson

- 1. **Franklin Lakes Sewer Project.**
- 2. **Darlington Road Pump Station Upgrades.**
- 3. **Primary Tank Improvements.**

H. EXECUTIVE DIRECTOR – Howard Hurwitz

- 1. **Update – Committed Flow Report.**
- 2. **Motion to approve Change Order #1 Incinerator Project Cont.#253B for a total amount of \$16,376.00.**
- 3. **Correspondence.**

I. SUPERINTENDENT – Rob Genetelli

- 1. **Update – Safety and IPP Programs.**
- 2. **NJPDES Permit Conformance Report.**
- 3. **Sludge Metal Analysis**
- 4. **Request for 3 month Unpaid Leave of Absence for Leonard VanDerStad from July 10, 2013 to Oct. 10, 2013 for medical reasons.**